Accessing the System – First Time Login
1. Use this Link to go the main login screen for the new workflow tool: http://librivox.org/workflow

2. Click on Login (for BCs & MCs).
3. You will see a page that says Please login with your user name and password. Enter your forum username, leave the password blank and click the link for Forgot Password.
4. This will take to the screen shown below. Enter your forum user name again and click submit.
5. This will take you back to the login screen you saw at step 3, but it should say Password Reset Email Sent.
6. go to your email and look for an email from LibriVox Workflow - Forgotten Password Verification
7. open the email and click the link to Reset your password
8. This will take you to a Change Password screen where you can enter and confirm a password. This will be your new LibriVox Workflow password. It is not the same password as your forum password.

Now go back to [http://librivox.org/workflow](http://librivox.org/workflow) and login with your forum username and the password you selected above.